



भा०कृ०अ०प०-केन्द्रीय पक्षी अनुसंधान संस्थान
इज्जतनगर (उ.प्र.) 243 122 बरेली
ICAR - CENTRAL AVIAN RESEARCH INSTITUTE
Izatnagar (UP) – 243 122 BAREILLY
ISO 9001 : 2008



पत्रांक संख्या: CARI/GC/3-5/2020-21

दिनांक: 28.12.2020

ई-निविदा सूचना

भा०कृ०अ०प०-केन्द्रीय पक्षी अनुसंधान संस्थान, इज्जतनगर में **Annual Maintenance Contract (Comprehensive) of Compressive EPABX Ericsson Model BP.250** हेतु निविदा सूचना एवं निविदा प्रपत्र Government eProcurement System की वैबसाइट में अपलोड कर दी गयी है, जिसकी **Tender ID 2020_DARE_605832_1** है। निविदा प्रपत्र जमा करने की अन्तिम तिथि 15.01.2021 को प्रातः 11.00 बजे तक तथा निविदा खोलने की तिथि 16.01.2021 को प्रातः 11.00 बजे है। इच्छुक निविदादाता eProcurement System Government of India की वैबसाइट <https://eprocure.gov.in/eprocure/app> पर निविदा देखने हेतु उक्त को देखे।

कृते निदेशक



भाकृअनुप-केन्द्रीय पक्षी अनुसंधान संस्थान
इजतनगर, बरेली - 243 122 (उ.प्र.)
ICAR-CENTRAL AVIAN RESEARCH INSTITUTE
Izatnagar, Bareilly - 243 122 (U.P.)
(AN ISO 9001:2008 CERTIFIED INSTITUTE)



F.No.: CARI/GC/3-5/2020-21

Date: 23.12.2020

INVITATION TO TENDER (TWO BID SYSTEMS) AND INSTRUCTIONS CONTAINING TERMS AND CONDITIONS GOVERNING CONTRACT FOR ANNUAL MAINTENANCE CONTRACT (COMPREHENSIVE) OF EPABX ERICSSON MODEL BP. 250.

ONLINE Bid is invited from the interested firms in two-bid system for **Annual Maintenance Contract (Comprehensive) of Compressive EPABX Ericsson Model BP. 250 at ICAR-CARI, Izatnagar-243122 (U.P.)**. The interested bidders are required to submit EMD worth Rs.5,000.00 (five thousand Only) by ONLINE fund transfer through RTGS/NEFT in the **Current Account No.10148035271 in the name of Director, ICAR-CARI, Izatnagar, Bareilly and payable at State Bank of India, CARI Branch, Bareilly (IFSC Code: SBIN0007027)** or by using payment gateway available on the Institute website <https://icar.org.in/cari/>. However, it may be paid through DD/FDR/TDR or Banker's cheque issued in favour of '**ICAR Unit-CARI**' and **payable at SBI, CARI Bareilly Branch** and may be addressed to the Director, ICAR-Central Avian Research Institute, Izatnagar - 243 122, Distt.Bareilly (U.P.). The Institute will not be held responsible for any sort of postal delay or any net problem/failure. If exempted, valid supporting documents may be submitted on the closing date of bid submission.

CRITICAL DATE SHEET

Tender Number	CARI/GC/3-5/2020-21
Name of Organization	ICAR Unit-CARI, Izatnagar-243122
Date & Time for issue/Publishing	28.12.2020 at 05.00 PM
Bid Submission started & Time	29.12.2020 at 10.30 AM
Bid Submission closing Date & Time	15.01.2021 at 11.00 AM
Date and Time for Opening Bid	16.01.2021 at 11.00 AM
Address for Communication	Director, CARI, Izatnagar, Bareilly-243122 (U.P.)

GENERAL INSTRUCTIONS TO THE BIDDERS

1. The Tender form/bid documents may be downloaded from the website: <http://eprocure.gov.in/eprocure/app>. Online submission of Bids through Central Public Procurement Portal (<http://eprocure.gov.in/eprocure/app>) is mandatory. Manual/Offline bids shall not be accepted under any circumstances.
2. Tenderers/bidders are requested to visit the website <http://eprocure.gov.in/eprocure/app> and <http://icar.org.in/cari/> regularly. Any changes /modifications in tender enquiry will be intimated by corrigendum through this website only.
3. In case, any holiday is declared by the Government on the date of opening, the tenders will be opened on the next working day at the same time. The Institute reserves the right to accept or reject any or all the tenders.
4. **Earnest Money Deposit (EMD):** worth Rs.5,000.00 (five thousand Only) by ONLINE fund transfer through RTGS/NEFT in the **Current Account No.10148035271 in the name of Director, ICAR-CARI, Izatnagar, Bareilly and payable at State Bank of India, CARI Branch, Bareilly (IFSC Code: SBIN0007027)** or by using payment gateway available on the Institute website <https://icar.org.in/cari/>. However, it may be paid through DD/FDR/TDR or Banker's cheque issued in favour of '**ICAR Unit-CARI**' and **payable at SBI, CARI Bareilly Branch** and may be addressed to the Director, ICAR-Central Avian Research Institute, Izatnagar - 243 122, Distt.Bareilly (U.P.). The Institute will not be held responsible for any sort of postal delay or any net problem/failure. If exempted, valid supporting documents may be submitted on the closing date of bid submission.

Note: EMD should be dropped in the tender box available at the General & Contract Section on or before last date & time of submission in a sealed envelope addressed to: "The Director, ICAR-Central Avian Research Institute, Izatnagar-243 122 (U.P.)"

The firm are also required to upload copies of the following documents: -

***Technical Bid**

- (a) Scanned copy of Earnest Money Deposit (EMD) /exemption certificate, if any.
- (b) Scanned copy of Pan Card.
- (c) Scanned copy of the agency must have certificate of GST issued by the Govt. of India
- (d) Scanned copy of Experience of the firm in the relevant field in the Central Govt. establishments/ Autonomous bodies of Govt. of India/Corporations of Govt. of India/reputed public or private organizations.
- (e) Scanned copy of Bank details in the prescribed format.
- (f) Scanned copy of Income Tax Return (ITR) of Assessment Year 2019-20.
- (g) Scanned copy of Tender Acceptance letter duly filled & signed in (to be given on company letter head) in enclosed format.
- (h) Scanned copy of Undertaking duly filled & signed in.

***Financial Bid**

- (a) Price Bid as BOQ: Rates must be quoted per month of AMC charges of EPABX, however AMC charges once quoted per month basis will not be changed during the currency of contract. However, payment will be made on quarterly basis subject to satisfactory performance of previous quarter.

TERMS & CONDITIONS

1. The firm shall provide maintenance service on all working days to keep all the systems in working order for 24 hours. The service will consist of corrective and preventive maintenance and shall include the necessary repair, replacement of defective components etc. the board terms & conditions for AMC-Comprehensive will be as mentioned below:
2. Breakdown maintenance calls shall be attended within 24 hrs. Its reporting.
3. The firm will depute its Service Engineers/Technician for all working days to attend the fault and he may be called on holiday if required, Mobile phone and telephone nos. of Service Engineer/Technician to be intimated by the firm for reported the faults.
4. The assess the quantum of work, firm may visit site on any working days before quoting the rates.
5. The tenderer shall quote rates which will include the service charges, taxes and other incidental charges, if any. GST if applicable will shown extra.
6. The rates should be quoted as per BoQ uploaded on the CPP Portal.
7. The firm must also possess valid PAN no and GST registration number and a copy of the same must also be enclosed with the tender document.
8. The rates quoted shall be valid for one year from the date of commencement of contract.
9. Mere quoting of lowest rates does not mean that order shall be given to that firm. The competent authority will finally decide on the basis of their previous performances.
10. The interested Firms are required to deposit (in original) an Earnest Money Deposit (EMD of worth Rs.5,000.00 (five thousand Only) by ONLINE fund transfer through RTGS/NEFT in the **Current Account No.10148035271 in the name of Director, ICAR-CARI, Izatnagar, Bareilly and payable at State Bank of India, CARI Branch, Bareilly (IFSC Code: SBIN0007027)** or by using payment gateway available on the Institute website <https://icar.org.in/cari/>. However, it may be paid through DD/FDR/TDR or Banker's cheque issued in favour of '**ICAR Unit-CARI**' and **payable at SBI, CARI Bareilly Branch** and may be addressed to the Director, ICAR-Central Avian Research Institute, Izatnagar - 243 122, Distt.Bareilly (U.P.). The Institute will not be held responsible for any sort of postal delay or any net problem/failure. If exempted, valid supporting documents may be submitted on the closing date of bid submission.
11. In case, the successful bidder shows inability at any stage, after the contract is finalized and awarded, for whatsoever reason(s), to honour the contract, the earnest money / performance security deposited would be forfeited.
12. The successful bidder will have to deposit the **performance security equal to 10%** of the total amount within 15 days from the date of acceptance of tender.
13. If the services are not found to be satisfactory, the performance security is liable to be forfeited. No interest will be paid on performance security.
14. If any dispute(s) arises between ICAR-CARI and the firm with reference to the contract, the Director, ICAR- CARI will decide it and his decision will be binding on the firms.
15. Bid validity: 90 days

16. No advance payment shall be made. The payment will be made on successful completion of work on quarterly basis. The firm shall submit pre-receipted bill in triplicate to this office after completion of the quarter. All type of taxes as applicable shall be deducted from the bill of the contractors as per rules amended from time to time. Payment of any part of year shall be made proportionately on the basis of 52 weeks.
17. Payment will be made according to the rate accepted and mentioned in the award of contract which should be valid for a period of one year from the date of commencement of contract and no price revision in rate will be accepted during the period of AMC.
18. The contract can be terminated with an advance notice of one month from either side.
19. The bidder shall submit self-declaration certificate stating that the firm is not currently banned/ blacklisted by any Ministry/Dept. of Central Govt. autonomous body or any State Government.
20. The bidder shall submit a client list where they are providing the similar services for the last two years along with the experience certificate.
21. The persons so provided by the agency under this contract will not be the employee of the Council and there will be no employer-employee relationship between the ICAR- CARI and the person so engaged by the Agency in the aforesaid services.
22. All the rights to accept or reject whole or part of the tender without assigning any reason thereof is reserved by the Director, ICAR- CARI, Izatnagar.
23. All disputes arising out of this contract are subject to Bareilly Jurisdiction only.

SCOPE OF WORK

1. Safe, efficient and reliable maintenance of the EPABX System.
2. Fort-night visit by Service Engineer/Technician to check and carry out the routine maintenance of the equipment as per preventive maintenance schedule of general routine maintenance as required.
3. Checking & upgrading of software installed in the system as and when required.
4. AMC of EPABX will be comprehensive and all parts including cards and electrical/mechanicals items will be covered in the scope of AMC.
5. Breakdown shall be attended immediately (in no case beyond the 24 hrs) which will cover exchange.
6. Details of the system installed: -
 - i. Analog Extension – ELU-A (16 Ext.) = 14
 - ii. Integrated Voice Mail VMU – HD = 1
 - iii. Analog Trunk BTU – A (8 Line) = 1
 - iv. ELU D3 (8) Card = 1
 - v. CPU D4 = 1
 - vi. Digital Handset 3210 No. = 7
 - vii. Operator Console Dialog 4224 = 1



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ISO 9001 : 2008



Name of the Firm _____

Registered / Postal Address _____

Mobile Number of the Firm _____

Emai ID.....

1.	Permanent Account Number (PAN) No.	
2.	GST Number	
3.	Tin Number	
4.	Service Tax Registration No. if applicable	
5.	Bank Details:-	
	a) Bank Name	
	b) Branch Name	
	c) Account No.	
	d) Type of Account (Current / Savings)	
	d) MICR No.	
	f) RTGS/NEFT IFS code	

Date

Name of the Authorized Signatory

Place

Stamp & Signature

**TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)**

To,

Sub:- Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

TERMS & CONDITIONS

1. The firm shall provide maintenance service on all working days to keep all the systems in working order for 24 hours. The service will consist of corrective and preventive maintenance and shall include the necessary repair, replacement of defective components etc. the board terms & conditions for AMC-Comprehensive will be as mentioned below:
2. Breakdown maintenance calls shall be attended within 24 hrs. Its reporting.
3. The firm will depute its Service Engineers/Technician for all working days to attend the fault and he may be called on holiday if required, Mobile phone and telephone nos. of Service Engineer/Technician to be intimated by the firm for reported the faults.
4. If the services are not found to be satisfactory, the performance security is liable to be forfeited. No interest will be paid on performance security.
5. If any dispute(s) arises between ICAR-CARI and the firm with reference to the contract, the Director, ICAR- CARI will decide it and his decision will be binding on the firms.
6. No advance payment shall be made. The payment will be made on successful completion of work on quarterly basis. The firm shall submit pre-receipted bill in triplicate to this office after completion of the quarter. All type of taxes as applicable shall be deducted from the bill of the contractors as per rules amended from time to time. Payment of any part of year shall be made proportionately on the basis of 52 weeks.
7. Payment will be made according to the rate accepted and mentioned in the award of contract which should be valid for a period of one year from the date of commencement of contract and no price revision in rate will be accepted during the period of AMC.
8. The contract can be terminated with an advance notice of two months from either side.
9. The persons so provided by the agency under this contract will not be the employee of the Council and there will be no employer-employee relationship between the ICAR- CARI and the person so engaged by the Agency in the aforesaid services.
10. All disputes arising out of this contract are subject to Bareilly Jurisdiction only.

UNDERTAKING

I, (Name of owner/proprietor etc. of the firm) S/W/D/O/ _____

and R/o _____ do, hereby,

solemnly affirm and declare as under:

1. That I am owner/proprietor etc. of (Name of firm/agency with complete address.
2. That my firm/agency has never been blacklisted/banned by any Govt. office or agency.
3. I, hereby, certify that I have not submitted the same payment instrument (FD/TDR/Banker's cheque/online payment receipt etc. for any other bid.
4. I, hereby, understand that I may be disqualified from bidding in further tenders, if I fail to submit all prescribed documents in the main bid and/ or asked as shortfall documents.
5. I, hereby, strongly understand that I / we may be debarred from participation for appropriate period in case of violation of any terms and condition of the tender.

Dated:

Name of the Authorized Signatory

Place:

Stamp & Signature