

PROFORMA FOR APPROVAL OF CONTRACT RESEARCH PROJECTS

1.	Project	:	
a.	Title	:	
b.	Project code	:	
c.	Type (sponsored/ Collaborative/ grant-in-aid)	:	
2.	Client/Customer	:	
a.	Name and Address	:	
b.	Category	:	
	(i) Type (Public/Private/Autonomous)	:	
	(ii) Nature Voluntary/Cooperative Agency/ Research Organization/Foreign firm/Agency/Others (specify)	:	
	(iii) Size (Large/Medium/Small/Cottage Unit/Others (specify)	:	
3.	Objectives, scope and duration of the project	:	
4.	Present state of knowledge	:	
5.	Programme of work with phasing, milestones and S&T inputs of client	:	
6.	Project Team (S&T Staff)	:	
7.	(a) Benefits to client on utilization of research results.		
	(b) Vesting of Intellectual Property Rights	:	
8.	Financial Aspects	:	
I.	Estimated expenses		
	(a) Man-days		
Sl.	Name and Designation	Man-days rate (Rs./day)	Amount (Rs.)
i.			
ii.			
iii.			

iv.			
v.			
vi.			
	Total		
	(b) consumables/raw materials/ components	:	
	(c) Services/utilities	:	
	(d) Equipment/Computer Usages (see part (c) of para 3.7.1.1 of guidelines)	:	
	(e) External Payments	:	
	(f) TA/DA	:	
	(g) Contingencies	:	
	Total expenses [Sum of 1 (a) to 1 (g)]	:	
II.	Intellectual fees (@-% of I(a) (Minimum 60% of cost of I(a) above)	:	
	Total Project Charges (I+II)		
III.	Payments to be received as follows (indicate for the installments the amount, mode, time and bank guarantees)	:	
9.	Utilisation of Intellectual Property generated Licensing	:	
	(a) Exclusive/Non-Exclusive	:	
	(b) Fee/Charges	:	
	i. Lump sum (installments, amount, time mode, guarantees)	:	
	ii. Recurring royalty (Period and basis)	:	
10.	Remarks	:	

(SIGNATURE)
Project Leader